

THE JOHNSON COUNTY BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JULY 22, 2026

Chairperson Green called the Johnson County Board of Supervisors to order in the Johnson County Health and Human Services Building Boardroom at 9:00 a.m. Members present: V Fixmer-Oraiz, Jon Green, Lisa Green-Douglass, and Rod Sullivan. Members absent: Mandi Remington.

Green sought and received unanimous consent for approval of the agenda as presented.

Public Comment - No one from the public spoke.

Job Description for the Upfitter/Mechanic Position in the County SEATS/Fleet Department  
County Transportation and Fleet Director Dawn Alam reviewed the proposed job description. She noted the Board approved adding a new position as part of the Fleet Shop expansion. County Human Resources Employment Manager Ines Beltre Sanchez said the position is subject to union approval and will first be posted for internal bidding. The Board is scheduled to formally consider this matter at tomorrow's Formal Board Meeting.

FY25 Certification of Cost Allocation Plan

County Auditor Julie Persons reviewed and recommended approval of the the Fiscal Year 2025 (FY25) Central Service Cost Allocation Plan. She said the plan allowed the County to claim \$312,666 in indirect costs on quarterly Local Administrative Expense reports filed with the State of Iowa (Iowa) and noted the County was reimbursed approximately \$103,185. Board consideration will be scheduled for a future Formal Meeting.

Three-Year Contract with Cost Advisory Services, Inc. for Professional Consulting Services  
Persons reviewed and recommended approval of a three-year contract with Cost Advisory Services, Inc. to prepare the County's annual Central Service Cost Allocation Plans for FY26-FY28. Persons noted the proposed contract is substantially the same as the current agreement with an annual cost of \$7,750. Board consideration will be scheduled for a future Formal Meeting.

Municipal Advisory Services Agreement with Piper Sandler & Co.

County Board Office Executive Director Erin Shane reviewed the Municipal Advisory Services Agreement with Piper Sandler & Co. to provide financial advisory services related to the planning, financing, and potential bond issuance for the proposed new County Sheriff's Office and Jail Facility. She said the County issued an invitation for proposals for financial advisory services as recommended by the County's Bond Counsel and supported by the Iowa State Association of Counties (ISAC). The County received three responses and County staff recommend going into an agreement with Piper Sandler & Co. in the amount of \$141,750. She noted the agreement will be included as part of the overall project cost and there is no cost to the County if the bond referendum does not pass. Green said the County has not undertaken a project of this magnitude in decades and believes a financial advisor should have been retained sooner. The Board is scheduled to formally consider this matter at tomorrow's Formal Board Meeting.

#### Quality of Life Grant Recommendations

County Board Office Grants Manager Genevieve Anglin reviewed the FY27 Quality of Life Grant Program cycle and provided a Request for Proposals (RFP) summary. She said the County received 29 applications requesting a total of \$360,745. She said the grant review committee recommends funding 15 projects totaling the full program budget of \$165,000, as outlined in the agenda packet. Fixmer-Oraiz asked for clarification regarding applications that were not recommended for funding. Anglin said some applications were too broad or focused on general agency operations rather than specific projects consistent with the program's purpose of supporting community events, programs, and activities that enhance the quality of life of County residents. Board consideration will be scheduled for a future Formal Meeting.

#### Amendment No. 1 to the Cabarrus College Subcontract

Anglin reviewed and recommended approval of the proposed subcontract amendment for the Mobile Integrated Health Expansion Project. The amendment will increase funds by \$2,400 to add two Community Paramedicine trainees, increasing the total from 12 to 14 trainees and the contract's not-to-exceed amount to \$20,400. Anglin said the additional cost will be covered through available funding within the Iowa Mobile Integrated Health Opioid Funds grant. Board consideration will be scheduled for a future Formal Meeting.

#### Iowa Department of Natural Resources (DNR) Urban Forestry Grant at County Historic Poor Farm (HPF)

Anglin reviewed and recommended approval of a \$50,000 Urban Forestry Development Grant from the DNR to support urban forestry stewardship at the HPF. She said the grant will fund tree planting and maintenance, educational programming, community engagement, and development of a natural areas maintenance plan in partnership with Iowa Valley Resource Conservation & Development. County Board Office Food and Farm Manager Ilsa DeWald said the project builds on the County's ongoing restoration and long-term stewardship efforts at the HPF. Board consideration will be scheduled for a future Formal Meeting.

#### FY27 Opioid Settlement Fund Agreements

Anglin reviewed the FY27 Opioid Settlement Fund process, noting applications were evaluated by the Opioid Settlement Funds Committee based on allowable opioid abatement strategies, community need, project feasibility, and proposed budgets. She presented and recommended approval of the following FY27 Opioid Settlement Fund agreements totaling \$236,569:

- County Ambulance Department – \$25,000 for a community-based opioid overdose prevention and response education program for County residents and first responders.
- Community and Family Resources, Iowa City – \$10,500 for opioid-specific prevention education at Solon Middle School and Regina Middle School.
- County Public Health Department – \$125,000 for the Naloxone and Harm Reduction Supply Distribution Program for Johnson County residents.
- County Sheriff's Office – \$76,069 for a jail-based Medication-Assisted Treatment (MAT) program for individuals incarcerated at the Johnson County Jail.

Anglin noted an additional agency agreement will be presented at a future meeting. She also clarified the Public Health agreement is a continuation of an existing program and was not part of the Request for Proposals process. Board consideration will be scheduled for a future Formal Meeting.

State & Federal Legislative Issues, Including Updates on the Urban County Coalition (UCC), pending Legislation Affecting the County, and Representation of County & Supervisor Positions Green reported there is no update.

#### Operational Issues of the Board of Supervisors Office

Shane spoke about the Dr. Lulu Merle Dedication Ceremony scheduled for August 2026. Shane reviewed the Board Meeting schedule, which can be viewed online at <https://johnsoncountyiowa.gov/meetings>.

#### New Agenda Item Requests from Supervisors

Fixmer-Oraiz discussed potentially expanding County efforts related to the Be SMART for Kids campaign, which promotes gun safety awareness. She said she met with Temple Hiatt and County Public Health Director Danielle Pettit-Majewski regarding potential initiatives. Sullivan recommended involving the County CVI Program and County Sheriff's Office. Fixmer-Oraiz said they would bring the matter back to the Board in the future. No Board members expressed objection to further exploring the idea.

#### Strategic Plan Final Draft

Shane and the Board discussed the final draft of the County Strategic Plan. Shane recommended having the consultants attend future work sessions to assist with implementation planning, with County department heads and elected officials invited to participate as appropriate. Board consideration will be scheduled for a future Formal Meeting.

#### Appointment to Commission of Veteran Affairs

County Board Office Communications Manager Krista Burich reported one vacancy exists on the commission to fill a term beginning upon appointment and expiring May 31, 2027. She said there are two new applicants. Green noted they received correspondence from the County Veteran Affairs Director regarding this appointment. Board consideration will be scheduled for a future Formal Meeting.

#### Closed Session - Litigation and Confidential Records

Motion by Fixmer-Oraiz, second by Green-Douglass, to go into closed session at 9:40 a.m., pursuant to Iowa Code Sections 21.5(1)(a), to review or discuss records which are authorized by state law to be kept confidential (work product and/or attorney-client privileged communications), and 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Roll call: Aye: Fixmer-Oraiz, Green, Green-Douglass, Sullivan; absent: Remington.

Recessed at 9:41 a.m.; reconvened in closed session at 9:44 a.m.

Green adjourned the closed session at 10:14 a.m.

Adjourned at 10:14 a.m.

Attest: Julie Persons, Johnson County Auditor

Recorded by Auditors Office: Marly Melsh, Executive Clerk to the Board