

CJCC Evaluation

PI: Cassidy Branch

IRB ID #: 202503233

Form Content

HSRD I. Determination Info (A)

HSRD I.1. *Project to be reviewed by:*
IRB-02

HSRD I.2. *Project Title:*
Community Perspective on the Johnson County Sheriff's Office and Jail Evaluation
(CSSI program evaluation and quality assurance for external client)

HSRD I.3. *Short Title (optional):*
CJCC Evaluation

HSRD I.4.a *Provide a short summary of the purpose or aims of the study.*

- *Provide a brief description of the study purpose, the research question to be answered, or the aims of the study using lay terminology.*

The Center for Social Science Innovation (CSSI) offers data collection services for clients external to the University of Iowa, for the purpose of conducting needs assessments, program evaluations and quality assurance. For these types of projects, the CSSI works with the client to conduct data collection to assess needs or operational activities of the client for purposes of internal management (e.g., community needs, program evaluation, quality assurance, quality improvement, fiscal or program audits, etc.). These types of clients are not seeking to conduct a systematic investigation that contributes to "generalizable knowledge" for research.

This HSRD describes a specific project where CSSI is offering data collection services for the Johnson County Criminal Justice Coordinating Committee in its work to develop a plan for the Johnson County Sheriff's Office and Jail. The goal of the CJCC is "to create a responsible, thorough, and inclusive plan to replace the Johnson County Sheriff's Office and Jail [facility] by relying on subject matter experts, best practices, and data informed decision making with public input." As a committee, they strive to prioritize public safety, mental health supports, and community trust. By collaborating with key stakeholders, they aim to address the need for a safe and modern detention and law enforcement facility that meets the needs of staff, incarcerated persons, and the community.

HSRD I.4.b *Provide a description of the procedures that will be conducted for the study.*

- *Describe all project procedures under consideration; include a description of any data or specimens that will be used in the project and an explanation of how they will be collected or obtained by the researcher.*

For this type of project, CSSI may provide services using multiple modes of data collection (i.e., telephone, web, mail, or in-person). CSSI may offer assistance with programming and/or deployment of a survey that is developed by the client, and about their services or agency.

Specific to the CJCC evaluation project, CSSI will provide assistance in the development and deployment of a community survey as well as conduct focus groups with community and professional stakeholders. CSSI will also provide data entry, transcription, coding, analysis and reporting of survey and focus group results.

HSRD I.5. *The federal regulatory definition of research is: “A systematic investigation including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge.” [45-CFR 46.102(d)]*

In this instance “generalizable knowledge” is information (findings) that can be applied to populations or situations beyond those being immediately studied.

Is the intent to apply the findings to populations or situations beyond the one you are proposing for this project?

No

HSRD I.6. *Explain why you think this project is not research.*

This project is seeking to assess community needs and perceptions to inform planning to replace the Johnson County Sheriff’s Office and Jail facility and is not seeking to contribute to "generalizable knowledge" for research.

HSRD I.7. *Does your project involve a systematic, data-guided initiative(s) or process(es) designed to enhance or improve*

- *health care*
- *public health*
- *delivery of an educational program*
- *evaluation or comparison of pre/post program assessment (i.e. to determine what was learned, success of the program, etc.)*

for the particular project setting or location?

Yes

HSRD I.8. *Purpose – Is the project intended to improve the process/delivery of a program or service?*

Yes

HSRD I.9. *Project Staff – Is the proposed project conducted or overseen by the personnel who provide the services, care, education, or are responsible for the assessment of performance quality in the setting(s) where the project will take place?*

Yes

HSRD I.10 *Recruitment – Will the project involve a sample of the population (staff, clients, patients, educators, or students) ordinarily seen in the setting(s) where the project will take place?*

Yes

HSRD I.11 *Consent – Will the planned activity require consent other than what is normally sought or required when obtaining the program services, education curricula, or clinical care?*

No

HSRD I.12 *Risks – Are the risks and burdens to the participants no greater than what is involved in the services, care, or education they are already receiving?*

No

HSRD II. Determination Info (B)

HSRD II.1. *Does your project involve obtaining information (data) about living individuals through intervention or interaction with the individual?*

Yes

HSRD II.2. *List ALL of the variables in the study data, including any identifiers or links to identifiers you plan to obtain/use for purposes of this study.*

For this project, the data collected involves interaction with individuals, but does not involve intervention.

The interaction will be in the form of a mail survey with the option of completing via phone or online. Qualitative in-person focus groups may also be conducted.

The variables collected in the data will pertain to the CJCC community perceptions of needs regarding the county sheriff's department and jail facility. Demographics, such as age, race, gender, and ethnicity may be collected, as they pertain to the agency's service delivery. A list of Johnson county addresses will be purchased from a 3rd party sample vendor. Names and contact information of participants will be used for contact and recruitment only, however, no identifying information will be retained with the data. Transcripts will be scrubbed of any identifying information.

HSRD II.3. *Does the activity involve information that is individually identifiable, that is, "the identity of the subject is or may readily be ascertained by the investigator or is associated with the information"?*

Yes

HSRD II.4. *Is the information private, that is, "about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public"?*

No

HSRD II.5. *Will you be accessing any medical records or medical information, or do any of the data you plan to access meet the federal regulatory definition of [protected health information \(PHI\)](#)?*

No

HSRD II.6. *Does your project involve obtaining specimens or data from a living individual through intervention or interaction with the individual?*

No

HSRD II.7. *Does your project involve the use of existing data or specimens?*

No

HSRD III. Determination Info (C)

HSRD III.3. *The Principal Investigator of this study is:*

Staff

HSRD IV. Determination Info (D)

HSRD IV.1.a *Select all sources of funding and/or support that will be applied to this research (select all that apply):*

- The funding award (contract/grant) has been routed through the Division of Sponsored Programs (DSP)
- University of Iowa [Center for Advancement](#) (UICA)
- [Howard Hughes Medical Institute](#) (private foundation)
- Fellowship Award
- In Kind Donations
- PI Discretionary
- Departmental
- UI Institutional Grant/Award
- PI Personal Funds (students only)
- No Funding (students only)

HSRD IV.1.b *Funding Sources*

No funding sources have been added.